

Approved
Caledonia Central Supervisory Union
Full Board of Directors' Meeting
Monday, June 19, 2023 - 6 PM
Location- In person & Zoom

Call to order by Clayton Cargill

In attendance: Ellen Cairns, Chris Tormey, Clayton Cargill, Melissa Conly, Patrick Healy, Mark Kaufman, Andra Hibbert, Sue Roberts, Jason Miller, Kilee Willey, Superintendent Mark Tucker, Pam Quinn, Molly Brock, TV staff

Approve minutes:

April 17, 2023

A **motion** to approve the minutes by Sue Roberts and seconded by Jason Miller. Motion passed.

May 30, 2023

A **motion** to approve the minutes by Patrick Healy and seconded by Mark Kaufman. Motion passed.

Administrative Reports

Superintendent Report – Mark Tucker was present to highlight a few items.

- The Attorney General has filed a suit against Monsanto due to PCB contamination in Vermont schools and natural resources. Not sure what that means for the lawsuit the schools have entered into.
- Error in Warning in Danville being signed and posted for an additional vote to amend the original error. This is district business but may lead to questions in the SU.

Student Service Report – no questions

Nursing Protocols – Molly Brock was present to go over the protocols

School Asthma Procedure – Ruth Vaal created an asthma action plan.

A **motion** to approve by Andra Hibbert and seconded by Chris Tormey. Motion passed.

Tick Bite Protocol – standard protocol regarding tick bites.

A **motion** to approve by Chris Tormey and seconded by Ellen Cairns. Motion passed.

Diabetes-Type 1 – Generalized information on Diabetes.

A **motion** to approve by Chris Tormey and seconded by Sue Roberts with wording change if needed. Motion passed.

Fever Protocol – standard protocol on the handling of fever and looking for other signs of illness.

A **motion** to approve by Patrick Healy and seconded by Jason Miller. Motion passed.

Mentoring Program at Twinfield – Pam Quinn was present to give an overview of the mentoring program at Twinfield. Twinfield started the mentoring program in 2009. Community and School based mentoring. High School students also serve as mentors in the program. Wonderful way for the community to get involved with the school and work with students. Program sustainability is a huge issue. Twinfield School contributes to the Mentoring Program, other funding sources are grants and donations.

Ellen Cairns noted as a mentor herself it is a great way to be involved and understand what is happening in the school.

Pam spoke on the importance of matching the correct mentor with mentee.

Pam spoke on the pieces of the mentor program at Twinfield and how each school can look at what programs they currently have and how they can build their own program to match their needs. Mentor Vermont would be a good resource for the schools.

New Required Policies – First read on the policies.

- FIRE AND EMERGENCY PREPAREDNESS DRILLS – each school will have different plans due to their needs and situations. State is providing templates for schools to use.
- ACCESS CONTROL AND VISITOR MANAGEMENT

Mark Tucker spoke on these two policies. They need to be adopted by August 1. Patrick Healy asked what happens if they are not adopted by August 1? Mark Tucker is not aware of any consequences except being out of compliance, which the districts do not want to be.

CCSU Board Retreat – no discussion. Mark Clough was not present to speak on it.

Superintendent Evaluation Committee – VSBA and board members from each district are meeting for the first time on June 26th. Two VSBA personnel will help guide the committee through the process.

SU Hiring Update – Mark Tucker spoke on the new hire at the SU office and other changes that have taken place since the last meeting.

Ellen noted that she appreciates that Mark Tucker gives updates on why employees have left. For most it becomes a commute issue.

VSBA/Legislative updates – Mark Kaufman recommended that all board members read the VSBA weekly updates that are released, and asks that board members plan to attend the VSBA regional meetings.

Public Input - none

Future Agenda Items:

Required Policies

Hiring Update

Next meeting: Tuesday, June 27th, 2023 at 5:30 p.m.

A **motion** to adjourn by Sue Roberts and seconded by Patrick Healy. Motion passed.

Minutes respectfully submitted by,
Nicky Cole